## How to Download a Video from SharePoint

Video files like those included on the IHS Data Mart Documentation site need to be downloaded and then run through a local file system.

1. Under the "Name" field, click the drop down arrow to the right of the video you want to download. Select "Send to" and "Download a Copy."

Shared Documents									
🗌 Туре	be Name			I	Modified				
	EDM Training II - Friday_0			<b>-</b> 1	10/24/2013 6:57 PM				
	EDM Training II - Monday_0		View Properties	1	10/24/2013 4:38 PM				
	EDM Training II - Thursday_0	II.	Edit Properties		10/24/2013 6:28 PM				
	EDM Training II - Tuesday_0	b	Check Out	1	10/24/2013 5:36 PM				
	EDM Training II - Wednesday_0		Send To	•	Other Location				
Add document			Compliance Details		🛐 E-mail a Link				
		4	Manage Permissions		Create Document Workspace				
		X	Delete		Download a Copy				

2. A box should appear at the bottom of the browser window. Click Save.

Do you want to save <b>EDM Training II - Friday_0.avi</b> from <b>uihi.us</b> ?	Save 🔻	Cancel	×
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3. When the video has finished downloading (this may take several minutes), another box will appear at the bottom of the browser. Click the drop down arrow next to "Open" and select "Open with".

The EDM Training II - Monday_0.avi download has completed.	Open	•	Open folder	View downloads	×	

4. Choose a video player from the list provided. Windows Media Player is the most common. If you do not have a video playing software, VLC Player can be downloaded for free from the following link: <u>http://vlc-media-player.en.softonic.com/</u>