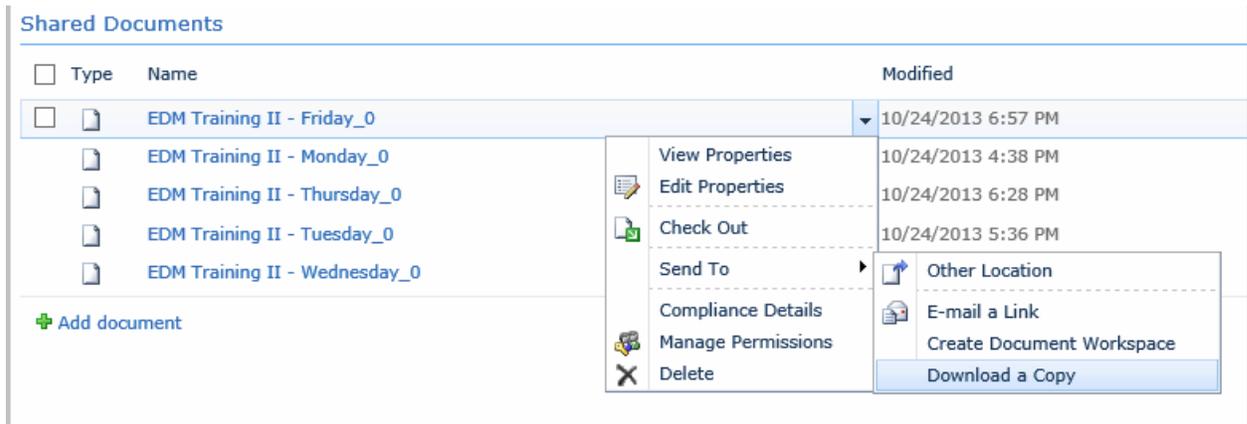


How to Download a Video from SharePoint

Video files like those included on the IHS Data Mart Documentation site need to be downloaded and then run through a local file system.

1. Under the “Name” field, click the drop down arrow to the right of the video you want to download. Select “Send to” and “Download a Copy.”



2. A box should appear at the bottom of the browser window. Click Save.



3. When the video has finished downloading (this may take several minutes), another box will appear at the bottom of the browser. Click the drop down arrow next to “Open” and select “Open with”.



4. Choose a video player from the list provided. Windows Media Player is the most common. If you do not have a video playing software, VLC Player can be downloaded for free from the following link: <http://vlc-media-player.en.softonic.com/>